

From: Chair Pension Fund Committee
Corporate Director of Finance

To: Pension Fund Committee – 29 September 2026

Subject: Committee work programme and Action Log

Classification: Unrestricted

Summary:

To report on the updated Committee work programme for the next four meetings and note the action log from previous meetings.

Recommendation:

The Committee is recommended to:

- note the work programme and action log

FOR INFORMATION

1. Committee Work Programme

1.1 Members will be aware that the established meeting pattern is 4 quarterly meetings plus 1 strategy development/"away-day".

1.2 **Appendix 1** shows the plans for the next four Committee meetings.

1.3 This work programme is intended to inform the Committee of the key items that will be considered at those meetings. This programme will be subject to change as issues arise, and updates will be brought to every meeting. There are also likely to be changes in some of the detail considered by the Committee as the Fund develops its relationship with Border to Coast. Investment reporting will be reviewed and revised where necessary.

1.4 In addition to these formal meetings the Investment sub-group will also be meeting several times over the course of the next twelve months. There will be a particular focus on reviewing the funds approach to Responsible Investment.

Committee Action Log

1.5 To ensure that decisions but asked at Committee meetings are appropriate recorded and responded to, the Fund maintains an Action Log, or actions that are not formal decisions, but need follow-up and resolving. The table at Appendix 2 shows the actions from the most recent meetings of the Committee, including June 2026. This table will be updated throughout the year, with

actions and responses. Those actions which are considered completed are highlighted in Green, while some remain ongoing due to their nature.

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September 2026

Committee workplan

	29 Sept 2026	15 Dec 2026	9 February 2026 (Strategy away day)	
Work programme update	Y	Y	-	Y
Governance update including Fund policies due for review	Y	Y	-	Y
Update from the Pensions Board meeting	Y	Y	-	Y
Governance including: • Pension Fund Business plan and budget • Governance matters • Policy/strategies • Regulatory changes	Y	Y	-	Y
Fund Employer matters	Y	Y	-	Y
Administration update • Pensions Dashboard • Work programme • Regulatory changes • KPI reporting	Y	Y	-	Y
Training update	-	Y	-	-
Investment Performance	Y	Y	-	Y
Risk register update. (Full RR at least twice a year)	-	Y	-	-
Investment • Rebalancing • Implementation update • Investment Sub-group • Border to Coast update • Responsible Investment	Y	Y	-	Y
Investment Strategy – consider, review and agree new existing strategy, advised by Mercer	Y	Y	-	-
Investment Strategy • Global Economic views • Responsible Investment • Border to Coast updates	-	-	Y	-

Appendix 2

Pension Fund Committee Action Log – 2025/26 – 2026/27

Date of Meeting	Action/Question	Outcome	Complete (Y/N)
11/12/2025	Provide National Knowledge Assessment data (report by Hymans Robertson)	Update provided in the March 2026 Training Update Committee paper	Y
11/12/2025	Review of provision of KPF contact details on KPF website	Completed.	Y
11/12/2025	Include further explanations to help understanding of investments terminology	Completed - included in March 2026 Investments paper	Y
11/12/2025	Review of delegations and legal obligations	The Committee's Terms of Reference and KCC's Constitution will be reviewed and updated as per the new regulatory requirements when released.	Y
11/12/2025	Request for the slides presented during the meeting.	Completed - distributed.	Y
26/03/2026	Include links in Investment paper to Proxy voting records	Completed – link added to paper	Y
26/03/2026	To include 30 minutes hot topic training ahead of Committee and Board meetings	Completed – started in June 2026	Y
26/03/2026	LGR – to ensure all stakeholders engaged	Ongoing	N
26/03/2026	Concerns raised over KCC Oracle changes	Raised with KCC IT colleagues – ongoing	N
26/03/2026	Asset pooling – to provide Committee with updates on pooling transition	Ongoing – updates provided at each meeting	N
23/06/2026	To include KPI updates in Committee papers	Complete – no included in every paper	Y
23/06/2026	Request to share Fund's audit reports with all Committee and Board members	Complete – reports will be shared on portal	Y

23/06/2026	Full voting records of Asset managers to be made available	Complete – uploaded to portal and website	Y
23/06/2026	Continued concerns over Oracle changes and impact on the Fund	Ongoing engagement with project	N
23/06/2026	LGPS access for councillors – have all employers been provided with information	Complete – all relevant employers have been engaged	Y